

Minutes of the AtLAS AGM – 12:00pm 23rd September 2020

Microsoft TEAMS Online

Present: -

Name	Club/Society
Carl Chittock	Chairman AtLAS
Ian Read	Vice Chairman AtLAS
Steve Willett	Treasurer AtLAS
Darren Barnes	AtLAS Support Role - Notes
Chris Hawes	Photographic Club
Chris Hatch	Twinning Association
John Patterson	Karate Club
Dave Johnson	Woodbridge Badminton Club
Andrew Double	Tennis Club
Dave Wisely	Keep Fit Club
Gwyneth O'Brien	Pilates
Barry Stuckey	Table Tennis
Peter Taylor	Tennis Club
Belinda Armstrong	AtLAS Member
Nicholas Sargent	AtLAS Member
Ken Stacey	AtLAS Member
William Downie	AtLAS Member

(Total 17)

Chairman's Welcome.

Carl welcomed everyone to the meeting & thanked them for taking the time to attend and hoped that everyone was staying safe during the current times.

Apologies

No apologies received

Minutes of Last Meeting

The minutes were proposed by Andrew Double, seconded by Andrew Mann, and agreed unanimously.

Actions from Previous Meeting

1) **AP 1 (2019)** - Ian agreed to provide another opt-in / opt-out preference option in a future newsletter – **ONGOING**

The option for members to update their opt-in/opt out preference for marketing notifications has not yet been sent but will be included in a future newsletter once times return to normal.

OFFICERS' REPORTS

CHAIRMAN (Carl Chittock)

AtLAS Chairman Report – 2020 AGM 23rd September 2020

- AtLAS Membership 1662 – down from previous year
- AtLAS Grants Awarded £10808 – Increase from previous year
- Grant and loan awarded to Bodytalk Gym
- Cineworld & Regent Offers Continued
- Investment In Leisure Facilities e.g. Single Tennis Court & New Floodlights For The Double Tennis Courts
- Maintaining Good Relationship With Adastral Park Senior Management
- Leisure Development

TREASURER (Steve Willett)

AtLAS Treasurers Report – Financial Year 2019-20

Firstly, it must be highlighted that the accounts are provisional only pending being audited. The financial statement supporting this report will be sent out with the minutes of this meeting. (*Note: 12/20: Now audited and attached*)

Secondly it must be re-emphasised that these accounts are up to 31/3/20, just as the world was “tipped on its head”. So, for the vast majority of the year it was very much business as usual. Our income was rising slowly, and we made some modest expenditure on an outside table tennis table, some netball equipment and purchased an amount of discounted Cineworld vouchers. As usual we also provided grants to our affiliated clubs that requested funding during the summer.

However in January we made some further substantial commitments, these were to provide new lighting for the floodlit tennis courts and to have a new court surface for the single tennis court to include dual lines for netball to be played there as well. Cumulatively these costs came to just over £32K.

The first instalments of these upgrades have been paid in the financial year 19/20 with the majority to be paid in 20/21 financial year.

We were also approached, in January, by the BodyTalk gym to assist in a major upgrade of gym equipment and agreed to give a grant of £25K and a loan of £20k to assist in this project. The grant and loan were paid out in Jan 20. However, the loan has since been “frozen” temporarily since July 2020.

The above commitments mean that the outturn at the end of the year has resulted in a deficit on the year of £37.8K.

The monies held in our accounts on 31/3/20 were:-

Santander Current Account	£30,897.26
Santander Deposit Account	£17,113.80
Ipswich Building Society	£84,307.76
Pay Pal	£907.20
Total	£133,226.02

Our major investments highlighted above happened just prior to the Covid 19 outbreak. This pandemic has also meant that our income has been non-existent for six months.

Consequently, we will need to manage our finances extremely carefully in the months and years ahead.

Steve Willett

AtLAS Treasurer

20/09/2020



AtLAS AGM
Financial.Statement 1!

The accounts in their current format were accepted; proposed Chris Hawes and seconded by Andrew Mann. If there are changes once audited members will be notified.

Election of Officers:

Not required as all 3 members of the committee we re-elected to their current posts in 2019

Matters for Discussion

NONE

AOB

1) Peter Taylor- Tennis Club

Asked if clubs would be able to host guests from opposing teams yet for matches?

Carl updated that at this time it would not be possible as non-Adastral employees currently cannot access site.

It is hope however that this might change depending on how the gym re-opening Phase 1 goes and the ongoing situation regarding the virus.

Peter thanked AtLAS for all their support in the uplift of the tennis facilities, it has been very much appreciated.

2) Andrew Mann – Keep Fit Club

Asked how busy the gym has been after reopening?

Carl and Darren updated the meeting that the re-opening has gone in line with expectations with 117 visits in the first week and 134 in the second, so there is a slow increase but not close to capacity yet.

Andrew also asked if there was any new on the Sports Hall reopening.

Carl confirmed that at the current time there was still some work to be done to get the Sports Hall reopened. BT Health & Safety have visited the facility and their main concern is ventilation. AtLAS will continue to push for the facility to be reopened but currently can't put a timeline on it.

Andrew confirmed that most of the Keep Fit users are still not onsite and then there would be the added possible issue of getting their 3rd party instructors site access, so they are not currently in a hurry for the facility to be reopened.

3) Chris Hawes – Photographic Club

Asked if it would be possible to gain access to their room in B78 to retrieve some equipment?

Carl agreed this should be possible, but Chris would need to contact Site Management.

4) Chris Hatch – Twinning Association

Thanked the committee for all their hard work again this year.

Chris also updated that the Twinning club is possibly close to winding up so would probably be looking to change to an Associated AtLAS club. There is a club A.G.M. soon where the future of the club would be raised.

Chris also enquired about the space on the AtLAS website which could be updated by individual clubs.

Ian Read confirmed he is working on the first of these sites with the Photographic club but should the Twinning Association have anything in the meantime which they would like adding to their page on the AtLAS website, please feel free to forward directly to him.

5) Carl thanked the other committee members for all their work again this year, which has been quite challenging due to the Covid-19 outbreak and also thanked Darren for his stellar efforts in getting the BodyTalk gym reopened.

CLOSE

Carl thanked everyone for attending and closed the meeting.

The meeting closed at 12:40.

END.

AtLAS - Income and Expenditure 01/04/2019 – 31/03/2020 Provisional as of 23/9/2020

<u>Income</u>	2019-20	2018-19	Year on Year
Loan Interest Paid	785.28	292.54	492.74
Subscriptions	183,648.50	170,620.00	13,028.50
Loan Interest	81.32	84.92	(3.60)
Cineworld Vouchers (Cash)	275.00	524.89	(249.89)
PayPal Withdrawal	1,366.21	-	1,366.21
Club Membership	2,252.00	2,714.00	(462.00)
Misc/Adj	376.92	375.00	1.92
Total	188,785.23	174,611.35	14,173.88
<u>Expenditure</u>			
Payment to BodyTalk Gym	139,984.50	135,722.00	4,262.50
Grants	31,281.32	5,086.70	26,194.62
AtLAS Support	17,294.40	20,020.80	(2,726.40)
Equipment	12,947.37	1,096.20	11,851.17
Insurance	1,597.20	1,336.60	260.60
Miscellaneous/Adjustments	6,365.78	1,381.48	4,984.30
Total	209,470.57	164,643.78	44,826.79
Surplus Income over Expenditure	(20,685.34)	9,967.57	(30,652.91)
<u>Loans</u>			
Loan Repayments (Principal)	2,865.58	2,019.24	846.34
Loan Payments (New)	(20,000.00)	-	(20,000.00)
Net Cash Movement	(37,819.77)	11,986.81	(49,806.58)

AtLAS - Receipts/Payments Balance

Cash C/Fwd (31/03/2020):	Santander - current	30,897.26	
	Santander - deposit	17,113.80	
	Ipswich Building Society - deposit	84,307.76	
	PayPal	907.20	
	Cash in hand	-	
		Total	133,226.02
Cash B/Fwd (01/04/2019):	Santander - current	33,379.52	
	Santander - deposit	56,770.63	
	Ipswich Building Society - deposit	80,365.65	
	PayPal	529.99	
	Cash in hand	-	
		Total	171,045.79
Net Cash Movement			(37,819.77)

AtLAS - Balance Sheet at 31/03/2020


Assets

Loans	(repayments outstanding)	23,850.35	
Bank accounts and cash	Santander - current	30,897.26	
	Santander - deposit	17,113.80	
	Ipswich Building Society - deposit	84,307.76	
	PayPal	907.20	
	In hand	-	
		Total	157,076.37

Liabilities

Accumulated fund established 31/3/93	52,795.28	
Retained surplus 1993-2019	125,000.58	
Retained surplus 2019-2020	(20,685.34)	
Loan Repayments (Interest Balancing Adjustment -Paid up 5 Year Loan)	(34.15)	
Total		157,076.37

Steve Willett, ATLAS Treasurer
September 2020



Richard Crawford, Auditor
December 2020

